

## Insert a Link to a PDF File within the Editor of an App

1. In *Site Manager*, navigate to the workspace containing the app in which you wish to insert a link to a PDF file.
2. In the Editor of the app, click **Insert File Link**.
3. In the **Upload File** tab, click **Browse**.
4. Navigate to the location of the PDF file and select it.
5. Click **Open**.
6. Click **Continue**.
7. Type the Link Text that you would like to display on the page for the link.
8. Click the Target drop-down list and select an open option. Options are *Open link in a new window* or *Open link in the same window*.
9. Click **Insert File**.